**Minutes - LEAD Foundation Board Meeting**

**15 September 2024**

Meeting called to order by Board President (David Dewbre) at 11:30 am.

**Present at Meeting**: David Arbogast, Lani Cahill, Belinda Contreras, Kenny Cook-Askins, David Dewbre, Grace Edinboro, Will Hicks, Shawnie Livera, Roni Lopez, Mike Smith. This constitutes a quorum of voting members. Non-voting members present: Dustin Dionne, Maricela Amador, Dan Word.

**Approval of Minutes**: The minutes from the 25 June 2024 meeting were reviewed and approved as published.

Move to approve minutes as published: Roni Lopez; Seconded: Will Hicks. Approved: 100%

**Treasurer’s Report**:

 Current balance $139,512.59

 New voting members as of today (9/15/24): None

 No update on accounting software to be purchased

 No update on the new form and process for people to request reimbursement

Move to accept the Treasurer’s Report made by Casandra Smith, seconded by Belinda Contreras. Approved: 100%

**Old Business:**

1. The board received updated plans for the CACC Leadership Conference and approved the award of $6000 to support the conference. An email vote was initiated on 7/31 by a motion from Susan Sirkin, seconded by Ken Parris.
2. Update on the plaques ordered: Received the 3 for the UK Staff Ride. Have not developed verbiage for the ones for CSLO and JFTB Los Alamitos. No change.
3. Swag for UK Staff Ride. Closed. Donated 15 small CACC flags, 5 backpacks, 10 drawstring backpacks, 20 PVC patches.
4. HQ and 10th Bde patches project closed.
5. Solid state drive purchased. Issue closed.
6. We have updated our status on the CA AG website for non-profit organizations, and are now listed as Active. Closed.
7. Brief discussion on outcome of Leadership Conference. General support for the newly introduced format, and positive input on how the conference was received. Cost was approximately $80 per attendee.
8. Listos Grant Report: $50,000 advance on the Listos Grant received. $92,217 spent on purchase of initial equipment from Listos Grant, most of which has been received and distributed after training hosted during Leadership Conference. New purchase made on Friday for remaining 28 CPR manikin sets.
9. No update on expenditures for BCTA held in July.
10. LEAD remitted $2263.24 to Shawnie Livera to close a 2023 Encampment reimbursement. Closed.

**New Business**

1. In between meetings, the board voted on a motion submitted by David Dewbre on 7/31/24 and seconded by Ken Parris to authorize $6000 for the CACC Leadership Conference. The board had received updated plans for the conference and a budget. 10 votes were received supporting the motion, enough to pass.
2. In between meetings on 8/11/24, Grace Edinboro moved to purchase Stop the Bleed Kits and CPR Manikins as an initial purchase under the Listos Grant. Purchase is authorized up to $100K to be reimbursed by Listos after the purchase. An advance payment of $50K (25% of the grant) has been requested. Mike Smith seconded the motion. 11 votes were received supporting the motion, enough to pass.
3. In between meetings on 8/11/24, Grace Edinboro moved to authorize the purchase of 25 embroidered blazons to be distributed (TBD by purchase or issue) to CACC members purchasing the new Commandant Multipurpose Dress Uniform. 11 votes were received supporting the motion, enough to pass.
4. In between meetings on 8/13/24, Grace Edinboro moved to authorize up to $1000 to purchase 100 each (with and without Velcro) of the new white (silver) on black organizational nametapes being adopted by CACC for the OCP uniform, to be issued at the Leadership Conference. Mike Smith seconded the motion. 10 votes were received supporting the motion, enough to pass.
5. In between meetings on 8/13/24, Grace Edinboro moved to authorize up to $600 to purchase 80 sets of RECONDO Badge and Tab, allowing for issuing the insignia to the RECONDO graduates in the scheduled NOV and FEB courses. Mike Smith seconded the motion. 11 votes were received supporting the motion, enough to pass.
6. Information only. Terry Baker needs the LEAD W9 and letters showing IRS and CA AG non-profit status so he can submit a grant application for an NRA Grant.
7. Information only. Discussion of the California International Exchange (CA Staff Ride) scheduled for July 2025. LEAD will be asked to support some costs for food or venue entry for CACC cadets participating. LEAD will need to determine at a later date what we’ll contribute and what cadets will be asked to pay as their fee to attend. State funds will be used to pay for participating commandants (drivers), van rental, fuel, and food at CSLO.
8. Printer. Information only. The need for a new printer for the TOC at encampment was brought up. S4 is purchasing a printer using state funds, so LEAD is not asked for anything as of now.
9. MiFi devices for encampment. The possible need for MiFi devices for encampment units was brought up. Casandra Smith will research the cost estimate for said devices. Then LEAD will need to determine whether to meet this need.
10. Mike Smith moved to authorize up to $1000 to support the training events (Recondo, Marksmanship Competition, 1st Aid Instructor Training) to be held 31 Oct thru 3 Nov 2024. Roni Lopez seconded. Approved: 100%
11. Grace Edinboro moved to authorize $2500 to purchase 3 more Stop the Bleed Training Kits (including 4 STB Kits and 1 wound cube each) to augment what we were able to purchase with the Listos Grant. 2 kits will be retained at HQ CACC for centralized training, one will be issued to 13th Bde, which didn’t receive a kit (currently sharing with 3rd Bde). Will Hicks seconded the motion. Approved: 100%
12. Information only. 1SG Dionne will assign a full timer to check and monitor the AED/1st Aid kits to be posted in each of the CACC’s CSLO facilities (Buildings 1301, 1402, 1311, 754). This will include acquisition of the equipment, periodic inventory and battery checks.
13. Information only. We will be looking at creating a Memorandum of Understanding between LEAD and the California Military Department, which will outline and authorize support between LEAD and CACC. Mike Smith will lead this effort, and is looking for a couple people to work with him on it. Grace Edinboro volunteered.

The meeting was adjourned at 12:28.