**Minutes - LEAD Foundation Board Meeting**

**9 MAR 2024**

Meeting called to order by Board President (David Dewbre) at 2:07 pm.

**Present at Meeting**: Rhonda Baker, Terry Baker, Lani Cahill, Belinda Contreras, Kenny Cook-Askins, David Dewbre, Dustin Dionne, Grace Edinboro, William Hicks, Shawnie Livera, Ken Parris, Andrew Roach, Dennis Sirkin, Susan Sirkin, Mike Smith, and Dan Williams.

**Approval of Minutes**: The minutes from the February 2024 meeting were reviewed and approved. Move to approve minutes as published: Mike Smith; Seconded: Will Hicks. Approved: 100%

**Treasurer’s Report**:

Current balance $151,602.61.

Porta Potty refund referred to in FEB minutes is actually a movement of dates to APR.

Comments made by Grace Edinboro regarding the CACC UK Staff Ride and receipt of funds to LEAD that she will use to fund the Staff Ride. When LEAD receives funds for the Staff Ride, we are transferring the funds to her for that activity’s budget.

Motion to accept the Treasurer’s Report made by Belinda Contreras, seconded by Kenny Cook-Askins. Approved: 100%

**Old Business:**

1. Tax letter received by Grace Edinboro; closed.
2. Locks cut on air rifle cases; closed.
3. LEAD plaques. Design submitted by Ken Parris. Discussion about having generic plaques made that have LEAD/CACC logo with space to place a plate with engraving specific to the occasion. More discussion about a California shaped plaque. Possible use of Karen Reise to make or engrave the plaques. Lani Cahill moved to authorized up to $75 each per plaque for 20 plaques with an initial order of 5. Seconded by Ken Parris. Approved: 100%
4. Commandant insignia from Vanguard. Kenny Cook-Askins reported that he has CA devices, but not Corps or other insignia. Dan Williams reported that the CACC is ordering Commandant insignia on its current accoutrement order. The HQ CACC and 10th Corps/Brigade patches aren’t included in that order, however, so the Cadet Store will order and stock them.
5. Crome Books. We need to write a letter of appreciation to the district that donated them. Mike Smith will do that.
6. NVMI Conex. Nothing further to report; closed.
7. Listos Grant. Mike Smith moved to approve the submission of a Listos Youth Development Grant request from CalOES. The grant request was for $181,705 worth of equipment: 1000 Stop the Bleed Kits, 40 family CPR Kits, and firefighting uniforms and equipment CACC can use to stand up a Firefighter Training Unit at their encampment in 2025. Motion seconded by Belinda Contreras. Approved: 100%
8. New By-Laws. Being signed by directors present. Will scan and send to directors not present (Belinda Contreras, Susan Sirkin, Dan Word). The directors listed on the By-Laws consist of the original directors and members of the By-Laws Committee.

Once signed, Mike Smith will give a copy to CMD JAG for review between the organizations, with the goal of establishing an MOU between LEAD and CACC/CMD.

People interested in becoming Voting Members of LEAD are asked to fill out a registration form and donate $25. Donating best done through Zelle to [susan.sirkin@cacadets.org](mailto:susan.sirkin@cacadets.org). Ken Parris will create the registration form. Alternately, members may make the donation via the Cadet Store website donation tab.

1. Field Craft authorization was paid to Dustin Dionne; closed.
2. The Treasurer facilitated LEAD support of the 15th Bde Bivouac; closed

**New Business**

1. Discussion of whether black berets need to be purchased for the CACC Encampment. They were ordered with state funds earlier in the year, so we don’t need to purchase them this year. Closed.
2. LEAD Website requirements: We need to establish a website for LEAD other than the Cadet Store site. The domain name cadetleaders.org, which we own, is recommended. Andrew Roach will work on this, with support from David Dewbre. He needs assistance in developing the content. Suggested:

* About the organization / Purpose
* Officers (bio, photo, job description)
* Scholarships
* Photo Gallery of accomplishments

They will also establish a new email address for each of the officers.

1. Discussion about conducting an audit of the LEAD accounting. We should do this regularly, ideally externally but at least internally. We will need it if we want to continue to apply for grants. Susan will research a CPA who can do this for us.
2. Need to design a new logo for LEAD. Dan Williams can do this, and ideas of what it should include should be passed to him. Mike Smith will research the status of the logo we’ve been using and what may be needed to replace it.
3. Grace Edinboro brought up the potential situation of funding the UK Staff Ride if the UK Cadets do not receive approval to host CACC in their available facilities. Grace is willing to donate to support this activity. Ken Parris moved that LEAD accept a donation of up to $50,000 as a Restricted Use Donation to support the 2024 UK Staff Ride. Seconded by Belinda Contreras. Approved: 100% of votes; 1 abstention (Grace Edinboro).
4. CACC Marksmanship requests that LEAD purchase 10 shooting mats. Motion for purchase of the mats from Amazon up to $500 was made by Will Hicks, seconded by Kenny Cook-Askins. Approved: 100%

The meeting was adjourned at 3:12.

APPROVED:

DAVID DEWBRE

President