**Minutes - LEAD Foundation Board Meeting**

**10 FEB 2024**

Meeting called to order by Board President (David Dewbre) at 11:10 am.

**Present at Meeting**: David Arbogast, Rhonda Baker, Terry Baker, Sarahy Barrera, Lani Cahill, Belinda Contreras, Kenny Cook-Askins, David Dewbre, Dustin Dionne, Grace Edinboro, William Hicks, Shawnie Livera. Roni Lopez, Ken Parris, Dennis Sirkin, Mike Smith, Charles Somers, Michelle Torp, James Weathersby, and Dan Word.

**Approval of Minutes**: The minutes from the January 2024 meeting were reviewed and approved. Move to approve minutes as published: Mike Smith; Seconded: Dan Word. Approved: 100%

**Treasurer’s Report**:

Current balance $137,786.27

**Old Business:**

1. Still need to send a tax letter to Grace Edinboro
2. Have not yet cut the locks on the rifle cases from NVMI. A suggestion was made to just cut the plastic, but that would make the cases unlockable in the future. Resolution was made that Terry Baker or Will Hicks will bring in a better bolt cutter to accomplish the job.
3. Plaques for presentations. Ken Parris is still working on mock-ups for CACC XO to approve.
4. Commandant Insignia. Kenny Cook-Askins will follow up with Vanguard.
5. Chromebooks. Not yet purchased. Terry Baker’s district donated 40 used chromebooks, which will be sufficient for now. We don’t need to pay for the enterprise software until just before encampment.
6. NVMI Conex. No progress. It appears to be excessively expensive and difficult to move the entire conex, and we think the cost is not worth the benefit. Of the equipment that is in the conex that we do want, we can acquire it elsewhere cheaper.
7. Listos CERT Grant ($25K). Focusing on backpacks, another couple projectors, and Stop the Bleed material for the remainder of the funds.
8. LEAD By-Laws. The committee submitted a proposed draft, and we discussed various aspects of it to include:
   1. It changes commandant members that doesn’t disqualify our Office 365 access, Establishing voting and non-voting members
   2. Requires quarterly meetings. Still plan for monthly meetings normally.
   3. Changed wording from Executive Director of the Corporation (\*an amendment to the draft)
   4. Requirement to acquire a Seal. Will pursue electronic version.
   5. Discussion of directors, officers, and members (voting and non-voting)
   6. Establishment of a Record of Members
   7. Requirement for an Annual Report
   8. Dues

Move to adopt the By-Laws as amended today: Ken Parris. 2nd: Mike Smith. Approved: 100%

**New Business**

1. Dustin Dionne submitted a request for LEAD support for the CACC Adult Fieldcraft Instructor Course (AFIC) and the Wilderness Skills Course (WSC) in March and April:

$350.00 - Expendable training material for both courses (bow drill kits, bank line, tinder sources, fresnel lens, etc.) and small game for dispatching/processing instruction.

$150.00 - AFIC meals for 6-10 personnel

$300.00 - WSC meals for 25 cadets (propane, 2x breakfast, and dinner for cadets to cook on their fires)

Max expenditure: $800.00

The course is expected to provide the following income to LEAD:

AFIC: 6-10 personnel @ $50/adult: $300-500.00

WSC: 20-25 cadets @ $50/cadet: $1000-1,250.00

Gross Total: $1300-1750.00

Grace Edinboro moved to authorize $1000 to support the courses. Will Hicks seconded. Approved: 100%

1. New Listos California Youth Development Grant submission is being prepared (due 4 MAR) by Grace Edinboro. Need Paul Saba’s assistance to complete the grant application.
2. Belind Contreras requests $245 to close out a Red Cross Instructor Certification Course taught at PMA. Moved by Belinda Contreras, Seconded by Ken Parris. Approved: 100%
3. Lani Cahill discussed having LEAD facilitate an agreement with a local Bakersfield Soccer Association for use of their facilities for a 15th Brigade Bivouac. Moved by Mike Smith, seconded by Belinda Contreras. Approved: 100%
4. Discussion of LEAD Membership Dues proposed at $25/year for Voting Members. Discussion tabled.

The meeting was adjourned at 12:02.